

~~SECRET~~

~~SECURITY INFORMATION~~

~~CONFIDENTIAL~~

29 January 1952

CAREER SERVICE COMMITTEE

Working Group on TRAINERS

Minutes of 8th Meeting 24 January 1952 10:30 A.M.

Present:

25X1A9a

Absent:

1. The minutes of the previous meeting were approved as distributed.

2. Attached is a proposed agenda for the activities of the Working Group in accordance with the directive of 15 October 1951. In order to clarify the discussions of the meeting of 24 January 1952, the following procedures will be related to the agenda.

3. Item 1. The plan for the activities of [REDACTED] was discussed and generally approved as far as recruiting in institutions went. Recruitment in industry was discussed. It was decided that the program now in effect is satisfactory. It is doubtful that many individuals can be recruited from industry for the "Professional Training Program" as such. Recruiting in industry will probably be mainly against specific job vacancies in the Agency.

25X1A9a

4. Item 1f. Assessment tests were discussed. It was the consensus that assessment tests were valuable in selecting trainees and, if possible, such tests should be conducted before final security clearance is initiated. It was also the consensus that these tests would be most effective if given in Washington and that the expenses of promising candidates should be paid to come to Washington for these tests. The question of the timing of these tests in relation to the time a candidate enters training should be discussed further.

5. Item 2. There was no representative of Training at the meeting. Therefore, [REDACTED] paper was not discussed and should be discussed at the next meeting.

25X1A9a

6. Item 3. This refers also to [REDACTED] paper and should be taken up at the next meeting.

25X1A9a

7. Item 4. Statistics of Intelligence Officer vacancies, GS-5-11, against approved TO's were presented by [REDACTED]. He stated that it would be impossible to accurately estimate the turnover at this time. Further

25X1A9a

~~SECRET~~

~~CONFIDENTIAL~~

25X1A9a

| | | | | | |
|------------|----|----------|-------------|-----------|------|
| DOC | 90 | REV DATE | 22 JUN 1981 | BY | |
| ORIG CLASS | 5 | PAGES | 3 | REV CLASS | 10-2 |
| JUST | 22 | NEXT REV | 2011 | AUTH: | HR |

~~SECRET~~

~~SECURITY INFORMATION~~

~~CONFIDENTIAL~~

29 January 1952

PROPOSED AGENDA FOR WORKING GROUP ON TRAINEES

1. Procurement of trainees
 - a. Locating
 - b. Selecting
 - c. Recruiting
 - d. Security clearing
 - e. Evaluating
 - f. Assessing and testing
2. Training and assigning trainees
3. Training
 - a. Criteria and standards for selection
 - b. Curricula
4. Magnitude of this program and appropriate intake
 - a. Needs of the Agency
 - b. Turnover
 - c. Eventual static requirements
5. Training program coordination
 - a. Relationship of trainee program as such to on-the-job training
 - b. Relationship to covert training
6. Security measures
 - a. Security clearance and briefing
 - (1) Of recruiters
 - (2) Of trainees
 - b. Publicity and public relations
7. Covert recruiting in training

~~SECRET~~

~~CONFIDENTIAL~~

~~SECRET~~

~~SECURITY INFORMATION~~

~~CONFIDENTIAL~~

study should be given to this aspect.

8. Item 5. To be discussed.

9. Item 6. This subject was discussed at length. [REDACTED] explained why security clearances took so long and stated that measures were being taken by I&S to speed up clearances. [REDACTED] will present a report on this subject and will make recommendations regarding security aspects and public relations policies.

25X1A9a

25X1A9a

10. Item 6a. (1). It was decided that recruiters should be specifically briefed on security aspects with particular relation to the covert offices and that [REDACTED] should be brought to Washington as early as practicable for such briefing.

25X1A9a

25X1A9b

12. The next meeting was scheduled for Friday, 1 February 1952, at 10:30 A.M. in Room 2519 "T" Building.

13. The meeting adjourned at 12:15 A.M.

25X1A9a

Dist:

25X1A9a

~~CONFIDENTIAL~~

~~SECRET~~

~~SECRET~~

~~SECURITY INFORMATION~~

~~CONFIDENTIAL~~

8 February 1952

AGENDA

FOR

WORKING GROUP ON TRAINEES

1. Procurement of trainees
 - a. Locating
 - b. Screening
 - c. Recruiting
 - d. Security clearing
 - e. Assessing and testing
 - f. Evaluating
2. Training
 - a. Criteria and standards for selection
 - b. Curricula
 - c. Assigning trainees
3. Magnitude of this program and appropriate intake
 - a. Needs of the Agency
 - b. Turnover
 - c. Eventual static requirements
4. Training program coordination
 - a. Relationship of trainee program as such to on-the-job training
 - b. Relationship to covert training
5. Security measures
 - a. Security clearance and briefing of recruiters
 - b. Publicity and public relations
6. Covert recruiting in training

~~CONFIDENTIAL~~

~~SECRET~~